

Curricular Practical Training (CPT) Department Recommendation

Curricular Practical Training (CPT) is an employment authorization available to F-1 students where the practical training employment is considered to be an integral part of an established curriculum or academic program. Employment may be an internship, cooperative education job, a practicum, or any other work experience that is either required for your degree (as defined in the course catalog) for which academic credit is awarded. F-1 students who engage in 11 1/2 months of full time CPT become ineligible for OPT. This application form must be completed by the student and processed by INTERNATIONAL OFFICE before commencing CPT

Name: _____ Student ID: _____ Date: _____

E-mail: _____ Phone Number: _____ Current Status: F-1 J-1

Student's academic program (Major): _____ Degree Objectives: Undergraduate Graduate

Expected program completion/graduation date: _____ I-20 #: _____

(CPT must end prior to graduation)

Please attach job offer to CPT request.

Job Title: _____ Employer's (Company) name: _____

Employer's phone number: _____ Employer's (Company) e-mail: _____

Employer's (Company) Address: _____

Start Date: _____ End Date: _____ No. of hours/week: _____

To be completed by program advisor:

1. Is student in good academic standing? YES NO
2. Is CPT required for degree completion? YES NO (Go to 2a)
2a. If "NO", a proof of Internship related Course registration is required.
Internship related Course Number and Title: _____ Unit Value: _____
2b. If "NO" and if the Internship related Course is not available during **Summer**, student is required to register Internship related Course in the following **Fall** semester:
Course Number and Title in **Fall**: _____ Unit Value: _____
3. Does the department **require** student to be employed **full-time** (20 hours +) YES NO
(***Only part-time CPT is granted while school is in session, exception for full-time CPT is only given to situations that **full-time** employment is **required** by programs for students to fulfill program requirements**)
4. Please describe how the employment meets the above listed criteria _____

Program Advisor Name _____ Program Advisor Signature: _____

Date: _____ E-mail: _____ Phone #: _____

For INTERNATIONAL OFFICE Use Only:

Job offer attached: _____ Dept CPT application attached: _____ Date: _____ Staff Initials: _____



International Office

For questions or concerns regarding CPT, please contact California State University, Fresno, International Office at international@mail.fresnostate.edu